



## **Silco Theater Party/Presentation Reservation**

Let us host your next special celebration, presentation, or party!

Available:

Sunday, 10am to 2pm

Friday and Saturday, 10am to 4pm

Monday to Thursday, 10am to 7pm

Availability subject to change

\$200 for 3 hours, with movie shown

- Movie of your choice that you provide (DVD)

- We will play a pre movie slide show of the guest of honor that you provide

- You may bring cake and ice cream. The concession will be open to purchase beverages, popcorn, candy and snacks.

\$100 for 3 hours, with no movie shown

A cleaning deposit of \$100 is required. Renters must clean the area to Silco Staff satisfaction to have deposit returned.

A two week notice is required. All fees are due at the time of the reservation. If you decide to cancel, you must do so within 5 days of event to receive a full refund.

All children should be monitored and never left alone. You as the signer will be liable for any damages.

Name \_\_\_\_\_

Phone \_\_\_\_\_

Email \_\_\_\_\_

Date of Reservation \_\_\_\_\_

Time of rental, from – to: \_\_\_\_\_

**CANCELLATION POLICY**

There will be no refunds due to inclement weather. Full refunds will be available for cancellation made at least five business days prior to the scheduled event.

The Silco may cancel rentals for any of the following reasons: a) Work involving any part of the facility; b) When the health and safety of participants are threatened; c) Non-adherence to facility rules. Non-adherence to facility rules or instances in which health and safety are threatened and created by the individual responsible or guests attending will result in forfeiture of rental fees.

**FEES**

The fee charged for three-hour use includes all set up time, event time, and cleanup time.

**FACILITY RULES**

- a. The individual responsible for the rental must be at least 21 years of age and provide government issued photo identification.
- b. All decorations are to be provided by the lessee. No decorations may be attached to the walls of the facility.
- c. No illegal drugs will be permitted on the premises at any time.
- d. This facility is smoke free.
- e. No open flames are permitted.
- f. Should damage to the facility or additional cleaning or maintenance be required, additional costs will be charged to the individual or group using the facility as well as a possible ban from any future facility rentals.
- g. All copyright or any other rules, regulations, or laws in regards to the showing of movies or events must be followed.

SAVE HARMLESS AND INDEMNIFICATION I, \_\_\_\_\_ (individual responsible), hereby agree to protect, defend, indemnify and hold harmless the Town of Silver City, Silver City MainStreet, its officers, employees and agents against any action, demand, claim, loss, injury or liability arising out of or resulting in any way from the use of the Silco Theater or from any actions taken, work performed or service provided by Applicant with respect to the use of the property for the purposes described in this rental request. All of Applicants obligations under this agreement are intended to apply to the fullest extent permitted by law and shall survive the expiration, completion or sooner termination of the rental agreement.

\_\_\_\_\_  
Signature of Individual Responsible

\_\_\_\_\_  
Date